

ATTENTION FUTURE STAFF SERGEANTS

Greetings from the 102 Massachusetts Enlisted Professional Military Education (EPME) Satellite Site Staff! We are here to announce an upcoming opportunity to complete your Airman Leadership School that will be offered here at Otis Air National Guard Base starting **9 May 2015**! If your personal, family, and/or employer responsibilities make it a challenge to go away for the 6 Week In-Residence Course, then we have an offer for you.

Starting in August 2013, Otis ANGB re-vitalized its own Satellite Enlisted Professional Military Educational Site. A team of certified facilitators have been assisting to instruct the Satellite NCOA Course (Tuesday and Thursday nights) and most recently the Satellite ALS Course (Saturday and Sunday) in Building 158. This allows students to continue to work for their employers and take care of personal and family matters. Don't get me wrong, it is a bit stressful, but you will get more out of the course than just the Academics, you will learn how to balance both your personal career as well as your military career and accomplish more tasks than you ever thought possible in the short amount of time it takes to complete the course. And we just completed our First Satellite ALS Course in December 2014.

The Spring Satellite ALS Course (**Class 15-6**) starts on **9 May 2015** and goes to **14 June 2015** (5 Academic Weekends). This is considered Phase 1 of the course that meets on the weekends; (usually 0930-1800, Saturday & Sunday) at Otis ANGB. {NOTE: There will be no Class on the 23rd and 24th of May due to the Federal Holiday 'Memorial Day' on Monday the 25th of May.} The students then continue on to McGhee Tyson ANGB, TN for Phase 2 (2.5 Weeks) which starts on **17 June 2015** with a Graduation Date of **2 July 2015**. Travel days to and from McGhee Tyson would be **16 June 2015** and **3 July 2015**.

If this opportunity is for you and you are Medically Cleared to attend a PME Course; then start your journey now by coordinating with your Unit Training Manager to complete a "Formal Training School Request Form". Also, please ensure you have the following documentation, in addition to the completed application (all documentation must remain current through the entire ALS Course –training/test due dates must not fall before **31 July 2015**):

- vMPF Report on Individual Personnel (RIP)
- Current Passing Physical Assessment
- JPAS Letter from Security Manager
- CBT Certificate – DoD IAA CyberAwareness Challenge
- CBT Certificate – Information Protection

The suspense to have packages turned in to your Unit Training Manager who will in turn, submit to the Base Training Manager, is Close of Business (COB) on **Sunday of the February Unit Training Assembly (8 February 2015)**. So....mark your calendars and prepare yourself for a great Professional Military Educational Experience! We'll be waiting for YOU!

****NOTE: Due to the high demand and limited broadcast resources for Satellite EPME Courses, not all Sites are guaranteed activation during the Open Enrollment Time Frame (March 2015). Some sites may be placed on a Standby Listing and might not be able to participate in that scheduled course do to maximum participation.****

For More Information Contact the Following:

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